

**Antelope Valley Watermaster Board**  
**Meeting Minutes**  
**Wednesday, July 24, 2019 – 10:00 a.m.**  
**Location: Antelope Valley – East Kern Water Agency**  
**6450 West Avenue N, Palmdale, CA 93551**

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1) Meeting was called to order at 10:00 a.m.

2) **Roll Call**

**BOARD OF DIRECTORS**

Dennis Atkinson, Landowners – Vice-Chairperson

Dwayne Chisam, AVEK Water Agency, Alternate

Adam Ariki, Los Angeles County Waterworks District 40

John Calandri, Landowners

Kathy MacLaren, Public Water Suppliers, Alternate

Phyllis Stanin, Todd Groundwater, Watermaster Engineer

Craig Parton, Price Postel & Parma LLP, General Counsel

3) **Adoption of Agenda**

Mr. Parton requested that Item 11 (c) be an action item.

A motion was made by Director MacLaren, seconded by Director Ariki and unanimously carried to adopt the agenda as amended.

4) **Special Presentations - None**

5) **Public comments for non-agenda items - None**

6) **Consent Agenda**

A. Payment of the bills through July 19, 2019

B. Treasurer's Report month ending June 30, 2019

a. Aging Summary

b. Production Report- Update

C. Minutes of June 26, 2019 meeting

A motion was made by Director Chisam, seconded by Director Ariki and unanimously carried to approve the consent agenda.

7) **Advisory Committee Report**

Memo was reviewed and noted

8) **Action Items**

**A. Public Hearing to consider the Proposed 2018 Antelope Valley Watermaster Annual Report.**

a.) Director Atkinson opened the Public Hearing

(i.) Presentation by Todd Groundwater – Phyllis Stanin reviewed the annual report; highlighting the various sections and maps.

(ii.) Advisory Committee Report – No comments

(iii.) Public Comment – A member of the public commended on the invoice due dates and the aged summary list.

b.) Closing of the Public Hearing

A motion was made by Director MacLaren, seconded by Director Calandri and unanimously carried to close the Public Hearing.

**B. 2018 Antelope Valley Watermaster Annual Report**

- a. Discussion and possible action to adopt Resolution No. R-19-22 approving the 2018 Antelope Valley Watermaster Annual Report and said report to be filed with the Court and Department of Water Resources reporting system in compliance with the Sustainable Groundwater Act.  
A motion was made by Director Chisam, seconded by Director Ariki and unanimously carried to approve Resolution No. R-19-22.

**C. Review of the Sustainable Groundwater Management Act (SGMA) submittal**

Phyllis Stanin reviewed the information and procedure for filing the SGMA report with the Department of Water Resources.

**D. 2018 Draft Audit**

- a. Consideration and possible action on accepting and filing the 2018 Audit.  
Advisory committee questioned the statement regarding economic factors and the use of the phase “water sales.”  
Director Atkinson requested the auditing firm preparing a presentation for the Board.  
Staff will review noted items with the auditor and make the appropriate changes  
A motion was made by Director Calandri, seconded by Director MacLaren to accept and file the 2018 Audit with the noted changes.

**E. Antelope Valley State Water Contractors and AV Watermaster Replacement Water Agreement.**

Noted, will be on next month’s agenda.

**F. Well Applications i.e., Replacement Well Application – SCI Funeral Services, Inc. dba Joshua Memorial Park**

- a. Consideration and possible action on Resolution No. R-19-21 Stipulation to allow int intervention into the Judgment to obtain production right and replacement well application.  
A motion was made by Director Ariki, seconded by Director Calandri approving Resolution No. R-19-21

**G. Well Applications i.e., Small Pumper Qualifying and Monitoring Well**

- a. Consideration and possible action on Resolution No. R-19-23 Small Pumper Qualifying well applications.  
A motion was made by Director Chisam, seconded by Director Ariki and unanimously carried to approve Resolution No. R-19-23

**H. Proposed and Revised Forms**

- a. Annual Water Production Report – 2019  
b. Use of Production Right at a New Point of Extraction  
c. Water Conservation Practices  
d. Fee Schedule  
e. New Production and New Point of Extraction Well Application

Noted

**I. Rules and Regulations Update**

No report given

**9) Administrator’s Report**

- a. Proposed website bulletin board for water available for transfer  
b. Meter compliance update

**10) Engineer’s Report – Phyllis Stanin**

**11) Attorney’s Report – Craig Parton**

- a. Update on Known Producers Pumping Outside of the Judgment
- b. Update on Appeals
- c. Derrick Settlement

A motion was made by Director Chisam, seconded by Director MacLaren and unanimously carried to approve the settlement agreement with Becki Derrick.

- d. Discussion on voting and conflict of interest

**13) Adjourned – Meeting was adjourned at 11:15 p.m.**

**APPROVED BY THE BOARD OF DIRECTORS:**

  
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Dennis Atkinson, Vice-Chairman

9/25/19  
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Date

  
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Patricia Rose, Secretary